



## UNIFORM RULES AND REGULATIONS PUPIL INFORMATION SHEET

### 1. General:

The way you wear your uniform will reflect your self-respect and your regard for the School. Remember that you and Westerford will be judged by how you dress and behave, therefore, it is in the interests of both that high standards be maintained. No breach of uniform regulations is allowed nor are any substitutes for the correct Westerford colours. Cleanliness, neatness (which also implies that clothes should fit) and good grooming are also enforced, for the same reasons.

### 2. The School uniform is to be worn:

- 2.1 from home to school and back home;
- 2.2 to all functions at School and excursions from or organised by the School, unless specific instructions are given to the contrary;
- 2.3 to formal evening functions: all pupils must wear the blazer throughout the year to formal evening functions, unless specific instructions are given to the contrary;
- 2.4 travelling to and from sporting events; the following variations are allowed:
  - 2.4.1 Matches - arrival: School uniform, change at venue OR Westerford tracksuit or sports kit and blazer.  
After matches: Full tracksuit, or change into uniform or civvies before watching other games, or as for arrival. If collected by car in the grounds - no specific requirements.
  - 2.4.2 Practices: Official Westerford practice kit (white T-shirts, maroon bottoms) must be worn to all sports practices. Other kit may only be worn by arrangement with the sports coach.
- 2.5 Spectators at Saturday sports events may come without uniform, but are encouraged to show their colours, even if only a tracksuit. Team members who are sick or have been injured and who are attending a match must wear full school uniform.

### 3. Badges:

No lapel badges may be worn unless officially awarded or sanctioned by the Principal. **One** may be a non-School (yet appropriate) badge. A maximum of **four** lapel badges may be worn.

### 4. Coats and Raincoats:

Only the official blue (old) or maroon (new) Westerford raincoats may be worn on the school grounds and in the school building. Pupils may wear any raincoat to or from school, however, **from 2020 only the official Westerford raincoats may be worn with school uniform at any time.**



## 5. **Gloves:**

- 5.1 May not be worn in a classroom
- 5.2 Gloves should be dark or conservative in colour.

## 6. **Hair:**

### 6.1 Rules to note:

- 6.1.1 Hair must be kept **neat, tidy** and **clean** at all times.
- 6.1.2 Hair may not be coloured unless it is an approximation of your natural colour.
- 6.1.3 Hair must be tied back if it reaches the collar.
- 6.1.4 Hair must be kept clear of the eyes at all times. Hair that touches the eyebrows when loose must be tied up or clipped back.
- 6.1.5 Hairstyles or cuts may not be a focus of attention.
- 6.1.6 Extreme fashion statements are not permitted (for example, shaved stripes).
- 6.1.7 Boys' sideburns should remain at mid-ear level.
- 6.1.8 Boys must be clean-shaven at all times.

Any disputes will be taken to the Deputy Principal/HOD in charge of uniform and the Grade Head and/or the prefect members of the Discipline Portfolio for a **final** decision.

- 6.2 A penalty may be imposed as soon as the offences are noted. No warning need be given. The problem must be rectified and shown to the relevant teacher.
- 6.3 Hair checks fall primarily under the role of the Class Teacher who will be assisted and supported by the Grade Head.
- 6.4 Accessories:
  - 6.4.1 Hair bands: solid colours i.e. no patterns; only black, brown or maroon hair bands may be worn.
  - 6.4.2 Only black, brown, maroon bobbles or maroon ribbons are permitted.
  - 6.4.3 Only the very narrowest plain silver or gold clips or any brown clip may be worn.
  - 6.4.4 Brown, black or maroon alice bands may be worn.

## 7. **Jerseys:**

- 7.1 Jerseys may not be worn in place of blazers at formal evening functions or on official expeditions.
- 7.2 Jerseys may not be worn around the neck or waist.
- 7.3 Sleeves may not be pushed up.
- 7.4 Jerseys must fit adequately, i.e. not be baggy or long or tucked under at the waist; nor, on the other hand, may they be too tight.



- 7.5 Pupils may not tuck jerseys into their trousers/skirts.
- 7.6 Cuffs must not be torn or frayed, nor may there be holes in them.

## 8. Jewellery:

- 8.1 No jewellery is allowed, except that pupils may wear not more than two earrings (one per ear) in the conventional place. Earrings must be small, plain gold or silver, round (NOT faceted) studs, or sleepers.
- 8.2 Medic-alert bracelets may be worn.

## 9. Make-up: No make-up is allowed.

## 10. Nails: Nails must be kept neat, clear of all colouring, and be of a suitable length.

## 11. Names:

All items of uniform must be clearly marked with the owner's name.

## 12. Scarves:

- 12.1 A knitted maroon scarf with yellow and blue stripes near the ends may be used by all pupils in winter.  
(Dimensions: Maroon 10cm, yellow 4cm, blue 2,5cm, yellow 4cm. Width 20cm, maximum length 180cm.)
- 12.2 A white scarf may be worn only by a First Team member who has received a Team Award, after confirmation by the Head of that sport.

## 13. Boys' shirt (winter):

- 13.1 Boys' shirts may not have a self-pattern, epaulettes, button-down or cut-away collars.
- 13.2 The top button must be fastened at all times; should the top button be missing the tie knot should hide this.
- 13.3 T-shirts or vests worn under the shirt must be plain white and may not be visible. (The above applies to matrices who wear a collar and tie in summer).

## 14. Golf shirt:

- 14.1 The top button must be undone.
- 14.2 Sleeves may not be rolled up.
- 14.3 The shirt may not be tucked in.

## 15. Shoes:

Regulation school shoes (i.e. plain dark brown lace-ups) to be worn and these must be polished regularly. No suede may be worn. White or cream soles are not allowed.



## 16. Socks:

- 16.1 Boys' long khaki socks must not be allowed to slip down in summer. If necessary, garters must be worn.
- 16.2 Pupils must not wear khaki socks with their winter (grey) slacks.
- 16.3 Girls' socks must cover the ankle bone.
- 16.4 Girls may wear khaki socks in winter with the chino pants.

## 17. Tie:

The tie knot must cover the top button and not be allowed to slip down.

## 18. Tracksuit:

- 18.1 Tracksuits may only be worn as an item of sports kit.
- 18.2 Only official WHS or WP tracksuits may be worn at the school or on the grounds.
- 18.3 A blazer may NOT be worn with a tracksuit.
- 18.4 Girls riding to and from school on bicycles or motorcycles may wear tracksuit pants.
- 18.5 Cycling shorts may not be worn, when not cycling, if they are visible in any way.

## 19. Hoodie:

- 19.1 The official school maroon hoodie may be worn in place of a blazer. This does not apply to formal occasions.
- 19.2 The hoodie may not be worn with a blazer.
- 19.3 The hood may not be worn up when the hoodie is being worn in the school building.

## 20. Beanies:

- 20.1 **Only** the official Westerford beanie may be worn and only in winter. The beanie must be folded up so that the Westerford badge is visible.
- 20.2 Beanies may not be worn in the building or in classrooms.

## 21. Caps:

- 21.1 Only the official Westerford school cap/peak may be worn with school uniform.
- 21.2 Caps/peaks may not be worn in the building or in classrooms.

## 22. Shorts:

- 22.1 The official Westerford khaki shorts, worn in summer, may not be rolled up.

## 23. Trousers:

- 23.1 Excessively wide or narrow trouser bottoms are not permitted.
- 23.2 If a separate belt is needed it must be dark brown or black with an unobtrusive



buckle.

23.3 In summer only the regulation school khaki shorts as supplied by our official stockists may be worn.

23.4 Girls may wear regulation chinos or grey pants in winter.

## 24. Costumes:

Boys can swim in their (casual/school) costumes in LO; girls must have a one piece (casual/school) costume. For water polo the school costume is compulsory for boys and girls.

## 25. Bookbags:

The pupil's name should be clearly visible on the case or bag.

## 26. Uniform permits:

26.1 Uniform permits are issued if there is a default in your uniform.

26.2 These permits are valid for two days and are obtainable from the Prefects' Room **before** school each morning.

26.3 The permits must be returned to the Prefects' Room **before** school on the day that they are due to be returned. Failure to do so will result in the defaulter's being punished.

26.4 Uniform permits will be issued only to those pupils with valid excuses for the problem with their uniform.

26.5 During the matric examinations, when there are occasions on which there will be no prefects on duty at the Prefects' Room, Uniform permits will be issued **before school** from the Deputies' offices.

## 27. Cycle Helmets:

It is compulsory for cyclists to wear cycle helmets to and from school.

## 28. DEVIATIONS FROM UNIFORM POLICY

Any pupil wishing to deviate from the uniform policy of the School on religious, cultural or medical grounds needs to submit a letter of application, signed by the parents, to the Principal.

## 29 GIRLS' SKORTS/SKIRTS

Skorts/skirts may not be shorter than mid-thigh (that is midway between the top of the knee and the crotch).